

eDoc Review

Cost and Time Savings Case after Case.....

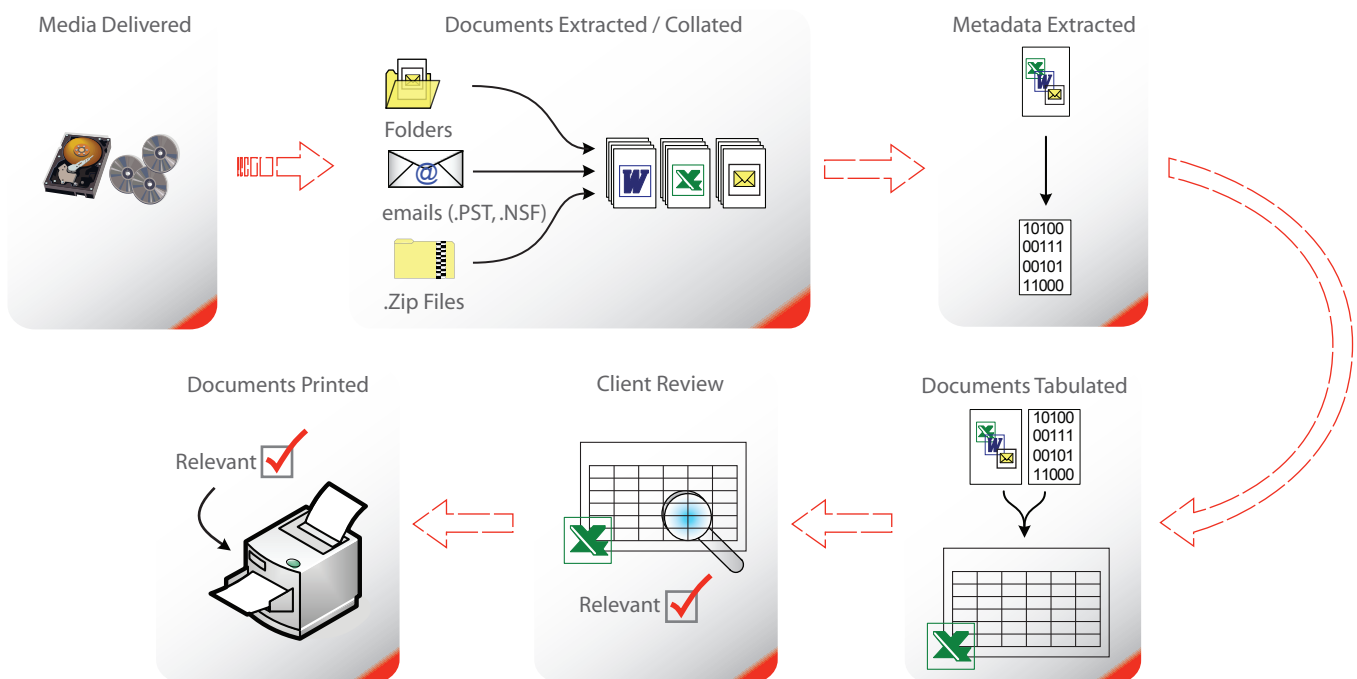
Has the client sent you a CD/DVD of emails? How do you then efficiently review these? Do you send them to be printed? Do you try and review these in Outlook? Can you do this without getting them mixed up within your own emails? Trilantic has a solution – **eDoc Review**.

eDoc Review offers significant cost and time saving advantages over traditional document processing methods. We extract key information from emails, insert it into a spreadsheet, and create a direct hyperlink to the original document for each entry (for those without Outlook, the original document can be converted to an image). This enables you to efficiently sort, filter, and view your documents, thereby simplifying the task of identifying key information.

Once reviewed, relevant documents can be collated or simply printed and sorted to your requirements. By only printing documents of significance, Trilantic is able to considerably reduce your document management and production costs.

Key Benefits of **eDoc Review** include:

- **Fast and Reliable Extraction of Key Information**
- **User-Friendly Spreadsheet**
- **Bespoke Search Parameters**
- **Direct Hyperlink to Original Document**
- **Time efficient means of sorting, filtering, & viewing your documents**
- **Cost Effective by reducing Document Management & Production Costs**



The team at Trilantic are leaders in their field, providing for all your eDisclosure needs from start to finish with a complete project management service. We offer a truly bespoke approach that will do justice to your case.

If you would like to assess the effectiveness of **eDoc Review** and/or any part of our service range, you can easily arrange a no-obligation consultation by calling 020 7042 1000, 24 hours a day, 7 days a week. Alternatively, visit us at www.trilantic.co.uk