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**TRILANTIC** delivers

# Project Solutions

## Case Studies from around the Globe

How do you find a partner you can trust?  
How can you trust them with your document discovery process?

TRILANTIC understands the importance of quickly and accurately identifying relevant information during disclosure. You can trust us to deliver timely and cost effective results, leaving you to handle the case.

The following pages give recent examples of projects completed for our clients around the world. Why not take a few minutes to read individual case studies and view the positive feedback we have received.

TRILANTIC is an experienced solutions provider skilled in:

**Data Gathering and Document Processing**  
**Database Hosting and Document Disclosure**  
**Courtroom Presentation and Technical Support**

Visit us at [trilantic.co.uk](http://trilantic.co.uk) to learn how our 24/7 Onsite and Offsite Solutions can be tailored to your requirements.

# Experience in Collection and Processing Large Data Sets is Essential to an Efficient Document Review

## Case Study 1

### The Challenge

An AMLaw 100 law firm based in Palo Alto, California had a US client with a European division located in the South of England.

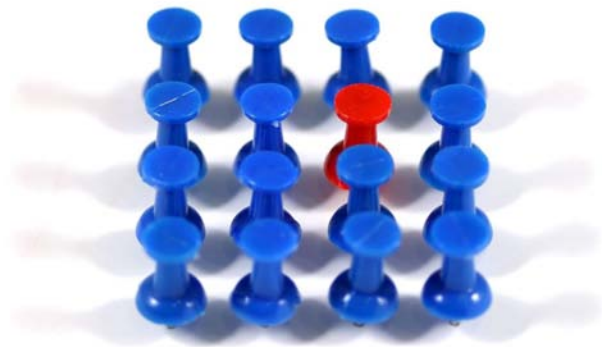
They required a copy of a specific collection of electronic data for potential litigation. The data resided on servers, PC hard drives and backup tapes. In addition, there was a small collection of paper documents (approximately 20 boxes).

Access to the company would be granted on a Tuesday and the lawyers from California would not be able to leave until all data collection was complete. The lawyers were required back in the States on the Saturday, so a tight deadline of Friday afternoon was set.

### The Solution

TRILANTIC coordinated the initial project specifications via teleconference with the law firm in California and the client in England.

A project consultant, an imaging projects manager and two data collection specialists from TRILANTIC met with the American lawyers on the Tuesday to finalise a strategy that would enable completion of the project within the working week. TRILANTIC began the data collection whilst the lawyers gathered the necessary hardcopy documents to be imaged.



The hardcopy documents were collected and scanned at our London offices and the originals were returned to the client on a rolling basis throughout the week. Meanwhile, the data collection specialists worked consecutive 18-hour shifts to complete the data gathering process.

### The Results

The Friday afternoon deadline was met and the data was successfully delivered.

The lawyers from California safely made their return flights on time and their departing comments were ***"I received everything and it all looks great. Thanks for all your help with the document collection!"***

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# Experience in Collection and Processing Large Data Sets is Essential to an Efficient Document Review

## Case Study 2

### The Challenge

The London office of a leading international law firm had over 9 Gb of electronic files to be reviewed for disclosure. (This equates to approximately 270 banker boxes or 700,000 pages of hardcopy documentation.) The firm required the .tiff images, native documents and body text to be loaded into their review system, iCONNECT. There was one 'small' catch though - approximately 10,000 of the documents were password encrypted.

### The Solution

TRILANTIC's data processing specialists wrote a program to remove password protection from over 80% of encrypted files. Keyword searching and de-duplication was then applied to filter down the number of documents. All relevant documents were then converted to .tiff image and OCR'd before the metadata/text was extracted. A loadfile was customised to the client's specific requirements and delivered.

In addition to original requirements, TRILANTIC also recommended and completed a near-duplicate detection and grouping process across the entire project.

### The Results

The project took place over the course of two weeks and met all interim deadlines. In the end, it was TRILANTIC's unique technical expertise and experience in the management of electronic data processing projects that enabled the client to review the data in the most efficient manner possible. The feedback from the client was:

***"Thank you again to ... your team for keeping a tight control on this project, for the very professional and excellently executed project and for keeping us updated at every stage...."***



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# US Law Firm Requires Experienced Support 'On the Ground' in the UK and Europe

## Case Study 3

### The Challenge

A US law firm required 300 boxes of documents spread between two warehouses in Dublin and Manchester to be scanned and returned to the warehouses within a 3 week period.

The firm required delivery of the electronic data on a rolling basis so that they could begin reviewing the documents in Summation.

### The Solution

As the documents became available, TRILANTIC picked them up from their warehouse locations and brought them to their London facility.

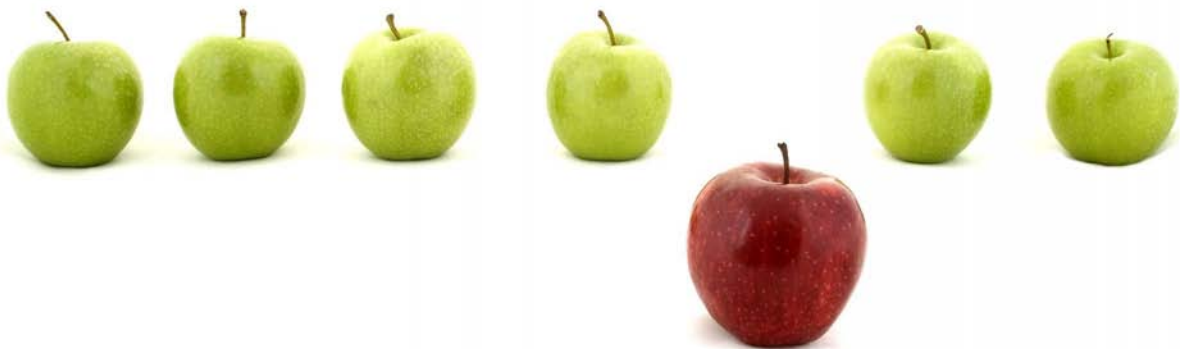
The large quantity of documents were carefully recorded, prepared and stored prior to scanning. After scanning, the documents were converted to \*.tiff images and a Summation loadfile was created to the client's specifications.

### The Results

TRILANTIC delivered the images and Summation load files in rolling deliveries, completing the final delivery within the original deadline of three weeks.

The firm was pleased to have 'on the ground' co-ordinators within TRILANTIC and when asked for feedback, the client responded:

***"I am happy to provide a reference for Trilantic...your firm has been incredibly attentive, competent and professional throughout this engagement."***



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# TRILANTIC is Mobile When Documents Are Not

## Case Study 4

### The Challenge

A multinational corporation called on the Wednesday before Easter. They had 50,000 pages in the South of France which were required in electronic form for a hearing within two weeks. Due to confidentiality issues, the documents could not leave the client's offices.

TRILANTIC began making plans for shipping equipment to the site. However, the following day, the judge brought the hearing forward by a week. In addition, French employment regulations would not allow us to work during the Easter Monday.

### The Solution

TRILANTIC mobilised quickly and formulated plans over the weekend that would increase the efficiency of the project.

An offsite scanning team consisting of one project manager and nine scanning specialists, along with six scanners, arrived at the client site on the Easter Monday. Scanning and processing began on Tuesday and was completed by the following Saturday by utilising a system of two overlapping 10-hour shifts.

### The Results

The project was completed early on Saturday morning and the court deadlines were met. The client remarked ***"my thanks for an impressive and professional job."***



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# TRILANTIC is Mobile When Documents Are Not

## Case Study 5

### The Challenge

The Brussels office of a global law firm were working on a World Trade Dispute. They faced disclosure in a tight timescale and had a large volume of client documents in paper which needed to be reviewed and disclosed electronically to be completed within seven days.

Following initial contact on the Thursday, it was proposed that the documents would be processed in London. TRILANTIC attended a meeting in Brussels on the Friday afternoon. At this time, the project specifications changed and the client requested that the documents be scanned on-site in their Brussels office.

### The Solution

An offsite scanning team, consisting of a Project Manager and four scanning specialists were at the client site and scanning documents on the Sunday afternoon.

Following a strict timeframe, the documents were successfully processed within the seven day deadline.

TRILANTIC's offsite team went on to support the legal team in Brussels in the preparation and technical aspects of the Disclosure over the next two months.

### The Results

All the objectives of the project were met - and the client was very appreciative of the efforts of all involved.



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# TRILANTIC Handles the Logistics so that Lawyers Can Handle the Case

## Case Study 6

### The Challenge

The London dispute resolution team of a leading international law firm was in the final stages of preparing for a month-long arbitration hearing in Singapore. They were buried in preparing their case and decided to outsource the logistics of trial presentation, local provision of display equipment and document management requirements.

### The Solution

TRILANTIC's first task was to prepare all materials that could be shipped to Singapore. This started with the scanning of the documents required during the hearing and the provision an eReport – containing the Expert reports and links to all their reference documents. It also included the printing of multiple laminated copies of A4 colour drawings for reference during the hearing, name cards and contact lists.

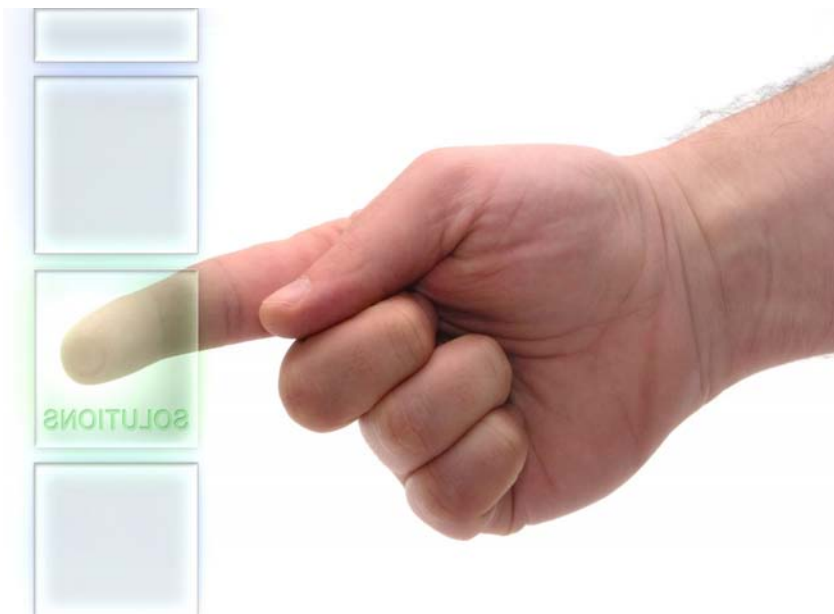
With its worldwide network of partner vendors TRILANTIC provided a local printing solution for the A0 sized drawings with hard backing required for display.

TRILANTIC continued to provide support to the dispute resolution team by sourcing all necessary office equipment rentals for an electronic hearing and providing all document management requirements (printing, photocopying of bundles) through a local partner supplier.

### The Results

The client was able to concentrate on the preparation of the case, knowing that the logistics were being professionally handled. The client's comment was:

*"Thank you for a job well done."*



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# TRILANTIC Handles the Logistics so that Lawyers Can Handle the Case

## Case Study 7

### The Challenge

The client had been using a litigation support system for the management of their client's documents and the preparation for trial. However for the trial itself, they required the production of paper bundles. TRILANTIC was asked to assist in the preparation of these bundles.

### The Solution

Using the Openlaw database used in the preparation of the case, TRILANTIC created trial bundle sets, including the cross referencing of expert reports and witness statements. Working to court-imposed deadlines, trial bundles (consisting in total of over 100 files per bundle) were produced for the parties and court.

### The Results

Having successfully met the deadlines for the client, TRILANTIC continued to provide support during the hearing. TRILANTIC was entrusted with producing additional documents as required during the period of the trial, thus ensuring that the lawyers could concentrate on the running of the case.



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## TRILANTIC Services

TRILANTIC is committed to delivering eDisclosure solutions anywhere and anytime, world-wide. Our experienced onsite teams are fully equipped to meet all your requirements.

Our comprehensive range of services includes:

- Data Gathering
- Tape Restoration
- Data Processing
- Near-duplicate Identification
- eDoc Review
- Document Hosting
- eBibles/eStatements
- Scanning
- Coding
- Paralegal Review
- Printing
- Document Production
- Trial Support
- Software Solutions
- Onsite/Offsite

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